**LIFE BOAT DRILL**

This guide can also be used during an emergency.

Discuss the drill plan with all responsible persons and those likely to be involved in launching and recovery of the boat. Review manufacturers’ instruction manual to assure that a planned drill is conducted properly and ensure that the crew is familiar with the guidance provided in the life-saving system instruction manual. Lessons learned in the course of a drill should be documented and made a part of follow-up shipboard training discussions and planning for the next drill session.

Drills shall, as far as practicable, be conducted as if there was an actual emergency. However, it is important to ensure that the drill can be carried out in such a way that it is safe in every respect. Consequently, elements of the drill that may involve unnecessary risks need special attention or may be excluded from the drill. The lowering of a boat with its full complement of persons is an element of a drill that may, depending on the circumstances, involve an unnecessary risk and should be avoided. **If necessary to do so then a Job Hazard & Risk Analysis is to be carried out.**

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| --- | --- | --- | --- | --- |
| **Vessel:** |  |  | **Date:** |  |
| **Port / Location:** |  |  | | |

| Lifeboat Drill | | Yes () | No () |
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| 1. | Sound life boat muster alarm. |  |  |
| 2. | Ship staff attends muster station with donned lifejackets. Head count taken. |  |  |
| 3. | Information given according to lifeboat muster duties. |  |  |
| 4. | Each individual explains his or her duties. |  |  |
| 5. | Information given on safe lowering of lifeboat. (The location at which a minimum operating crew shall board and disembark the boat shall be determined by the master in the plan. In doing so, the need to provide safe access shall be kept in mind). |  |  |
| 6. | Information given on lifeboat equipment. |  |  |
| 7. | Information given on survival techniques. |  |  |
| 8. | Information given on lifeboat hook arrangement and hydrostatic release, if any. |  |  |
| 9. | Information given on distress signal. |  |  |
| 10. | Crew to attend designated stations. |  |  |
| 11. | Fall Preventer Device (or equivalent) attached between lifeboat lower auxiliary lug and lifeboat fall block connection (during drills only). |  |  |
| 12. | Painter rigged.  Determine if gripes will be thrown clear when boat is swung out; otherwise remove manually. |  |  |
| 13. | The Safety pin (if fitted) at the release mechanism removed. |  |  |
| 14. | Lifeboat swung-out, lowered to the main deck level , retrieved and re-secured (if further launching is not planned) |  |  |
| 15. | Check with Port Agent to obtain permission from Port Authority for Lowering of lifeboat into water. |  |  |
| 16. | Lifeboat swung out, test lowered and returned to embarkation area. |  |  |
| 17. | Operating Crew board lifeboat through safe access. (Safe access and time when to be determined by Master in the plan) |  |  |
| 18. | Lifeboat engine started. |  |  |
| 19. | Release the Fall Preventer Devices (FPD) when vessel is about 1 meter above waterline. |  |  |
| 20. | Lifeboat lowered to the water/ falls released / Painter released. |  |  |
| 21. | Lifeboat manoeuvred in water, free from falls. |  |  |
| 22. | Sprinkler system tested. (If fitted) |  |  |
| 23. | Lifeboat hooks properly reset and locking pin secured. |  |  |
| 24. | Lifeboat hooked to falls, lifted clear off water about one meter. Check hooks are secured; Fall Preventer Devices (FPD) are properly secured, falls and associated equipment are all in good order. |  |  |
| 25. | Operating crew to leave the boat through safe access prior resume heaving up the lifeboat. |  |  |
| 26. | Resume recovery of lifeboat |  |  |
| 27. | Lifeboat retrieved and securely housed, Fall Preventer Devices (or equivalent) removed and keep inside the lifeboat. |  |  |
| 28. | Emergency lighting for mustering area tested. |  |  |
| 29. | After the lifeboat drill, information given on launching and embarking of life raft. |  |  |
| 30. | Carry out an analysis and debriefing of ship staff after the drill. |  |  |

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| Comments / Description of Scenario / Recommendations for next drill: |

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| **Drill Officer:** |  |  | **Master:** |  |
| **Signature:** |  |  | **Signature:** |  |